



CITY OF TORRINGTON

REQUEST FOR QUOTATION - INQUIRY ONLY

This NOT an order

DATE: September 26, 2006

TO:

FROM: CITY OF TORRINGTON

Charlene Antonelli
Purchasing Agent
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INQUIRY NUMBER: ESP925A

To receive consideration your quotation must be received by: **10:00am, Oct 9, 2006**

Quote price for the following:

SENIOR CENTER PLOWING:

The City of Torrington is seeking quotations for snow plowing, sanding/salting and shoveling at the Edward E. Sullivan Senior Center for the period of November 1, 2006 to April 1, 2007. The sand to salt ratio shall be 5 parts sand to 1 part salt, as routinely available from sand/salt mix suppliers.

Invoices will be accepted in six equal monthly installments. One invoice per month: Nov, Dec, Jan, Feb, March and April. Payment terms are Net 30 days.

All Plowing, Sanding/Salting and Shoveling must be completed before 8:00 am. Monday – Friday. Senior Center Staff will make notification if a special event is taking place on a Saturday or Sunday. Contractor is required to clear parking lots and sidewalks of snow prior to special events.

Please note: When school is cancelled, activities at the Sullivan Senior Center are cancelled, but City of Torrington employees and staff report to work on their regular work schedule which is from 8:00 am – 5:00 pm.

All Parking Lots must be plowed and sanded/salted: Front Lot on East Albert Street, Turnaround on Park Avenue, Lot between the Garage and Building B (access from Park Ave.), behind buildings on East side (along river) and the driveway in front of the Garage on Park Ave.

All sidewalks on property and around the perimeter and entries to the senior center buildings must be shoveled and sanded/salted including: Front Entrance on East Albert Street, Nutrition Office on Park

Avenue, Thrift Shop ramp and Main Entrance on Park Ave., Door to Exercise Room in Building B, Door to Billiard Room, Door to Computer Room, Door to Craft Room, Door to Connector, Door to Kitchen, door to Senior Center office from back parking lot and Door to Garage from parking lot.

In the event of excessive snowfall, the contractor is responsible for the removal of snow from the property when snow piles are blocking useable parking spaces.

Contractor is responsible to pick up the key to the padlocks on the driveway chains from the Senior Center Director within 10 days of the notification of award.